

LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY

Chair - Guy Kay
Vice-Chair - Harry Martin

Mary Lou Holt
Mike Rippey
Mel Varrelman

Brad Wagenknecht (Alternate)
Lori Luporini (Alternate)
Volker Eisele (Alternate)

Daniel Schwarz, Executive Officer
Jacqueline Gong, Commission Counsel

MEETING OF JUNE 13, 2002

Board Chambers, County Administration Building
1195 Third Street, Room 305
Napa, CA
4:00 P.M.

AGENDA

- 1. Call to Order; Roll Call**
- 2. Pledge of Allegiance**
- 3. PROCEDURAL ITEM: Selection of Chair and Vice-Chair**
The Commission shall select its Chair and Vice-Chair for two-year terms to commence immediately upon appointment.
- 4. Approval of Minutes**
Minutes of April 11, 2002
- 5. PUBLIC COMMENT (4:00 P.M.)**
In this time period, anyone may comment to the Commission regarding any subject over which the Commission has jurisdiction, or request consideration to place an item on a future Agenda. No comments will be allowed involving any subject matter that is scheduled for hearing or discussion as part of this Agenda. Individuals will be limited to a three minute presentation. No action will be taken by the Commission as a result of any item presented at this time.
- 6. CONSENT CALENDAR (4:00 P.M.)**
Staff recommends approval of all action items on the consent calendar.
 - a) Information: CALAFCO Annual Conference**
The Commission will receive information relating to the CALAFCO 2002 Annual Conference in Santa Barbara on November 13-15.

CONSENT CALENDAR – cont

- b) **Action: Adoption of Calendar for Second-Half of Calendar Year 2002**
The Commission will consider adoption of the following regular meeting dates: August 8, October 10, and December 12.
- c) **Action: California Senate Local Government Committee Survey of LAFCOs**
The Commission will consider the draft response of the Executive Officer to a survey circulated by the Senate Local Government Committee.
- d) **Action: *Pueblo Place City Annexation to the City of Napa***
The Commission will consider annexation of approximately .31 acres of residential property to the City of Napa. The property contains an existing, single-family unit. The proposal has 100% consent of property owners and affected agencies.
(APN 042-160-015, 1140 Pueblo Place)
- e) **Action: *Big Ranch Road/Griffen Lane City Annexation to the City of Napa***
The Commission will consider a proposed annexation of approximately 5.51 acres of residential property to the City of Napa. Annexation will facilitate extension of municipal services to existing and proposed single-family units. The proposal has 100% consent of property owners and affected agencies.
(APNs 038-250-060 and 038-250-061)
- f) **Action: Appropriation Request for Support for Commissioner Rippey to attend the Senior Executives in State and Local Government Program at the John F. Kennedy School of Government**
The Commission will consider a request from the County of Napa for a contribution of \$2,000 to help defer costs associated with Commissioner Rippey's participation in the program in June 2002.
- g) **Action: Policy Correction – *Policy Establishing the Officers of the Commission***
The Commission will consider a correction to its *Policy Establishing the Officers of the Commission* to eliminate an unintended reference to two codes of conduct. The Commission's intent is to follow Sturgis' "Standard Code of Parliamentary Procedure."
- h) **Action: *Solano Avenue/Haven Way District Annexation to the NSD***
The Commission will review the Executive Officer's determination that technical revisions pursuant to Gov't Code Section 56883 are appropriate to reconcile differences between the approved map and boundary description for this annexation and the current boundary of the property. These differences are the result of lot line adjustment approved by the City of Napa.
(APN 035-042-15)
- i) **Information: Update on Policies on Disclosures**
The Commission will review the current status of local disclosure policies adopted by other LAFCOs.

7. PUBLIC HEARING

a) County Service Area Number 3 – North Area Sphere of Influence Amendment

The Commission will consider a proposed amendment to the SOI of CSA#3 to add 290 acres north of the current SOI. (Table of affected APNs and owners attached.)

b) Adoption of FY02-03 Final Budget

The Commission will consider the adoption of its FY02-03 Final Budget.

8. COMMISSION ACTION ITEMS

a) Service Agreement between LAFCO and the County of Napa for FY02-03

The Commission will consider an agreement with the County of Napa for the provision of support services in Fiscal Year 02-03. Included in this action is renewal of the Commission's appointment of Jacqueline Gong as Commission Counsel.

b) Legislative Report and Adoption of Legislative Positions

The Commission will receive the Executive Officer's report on bills currently before the Legislature and will consider the adoption of recommended positions.

9. COMMISSION DISCUSSION

a) LAFCO Studies: Service Reviews and Sphere of Influence; Housing Data; GIS; Agencies Directory

The Commission will receive a report on the status of various studies being conducted by staff.

10. CLOSED SESSION

NONE

11. INFORMATIONAL ITEMS/NEW BUSINESS/COMMISSIONER COMMENTS

12. ADJOURNMENT
